



Instructions for Completing the Self-Employed Farmer Application

and

Self-Employed Farmer Application

ABPNP 004

TABLE OF CONTENTS

**Instructions for Completing
the Self-Employed Farmer Application:** Pages i to iii

Self-Employed Farmer Application (ABPNP 004): Pages 1 to 11

NOTE | The *Instructions for Completing the Self-Employed Farmer Application* are designed to assist you in completing the attached *Self-Employed Farmer Application (ABPNP 004)*.

**If you require further assistance, please call one of the following:
1-877-427-6419 (toll-free in Alberta), OR (Canada 001) (780) 427-6419**

SELF-EMPLOYED FARMER TERMS OF REFERENCE

The following Terms of Reference provide an overview of the Self-Employed Farmer category of the Alberta Provincial Nominee Program (PNP). This category of the program is intended for Self-Employed Farm Owner/Operators who plan to purchase and manage a farming business in Alberta.

SELF-EMPLOYED FARM OWNER/OPERATOR, IMMIGRANT CATEGORY

This category of the Alberta Provincial Nominee Program (PNP) is designed to assist farm owner/operators, who have proven management skills and significant financial resources, to develop a sustainable growth oriented farming business in Alberta, Canada.

ASSESSMENT OF SELF-EMPLOYED FARM OWNER/OPERATOR APPLICATIONS

Under the Alberta PNP, Alberta can nominate farm owner/operators who intend to immigrate, purchase and manage a farming business in Alberta. Farm owner/operators who are considering applying under this category should contact officials in Alberta Employment, Immigration and Industry or Alberta Agriculture and Food for further details on PNP eligibility criteria.

ELIGIBILITY

Primary eligibility criteria for the Self-Employed Farmer category of the Alberta PNP are:

- The Self-Employed Farmer category is restricted to primary agriculture enterprises. Priority will be given to applicants purchasing farming enterprises representing the best opportunity for growth relevant to Alberta's agri-food growth targets. Applicants should document their investment intentions through their proposed business plans.
- Confirmation of proven farm management skills through personal representation of a combination of the following:
 - Financial documentation of their existing farm enterprise.
 - Documentation of education, training and work experience.
 - A proposed business plan for the farming enterprise being considered in Alberta.
 - Canadian financial institution willingness to finance the proposed farming enterprise.
- Commitment to invest a minimum of \$500,000 of equity in a farming enterprise in Alberta. The applicant must provide documentation that demonstrates that they have a minimum net-worth of \$500,000 CAD or confirmation of access to a similar amount of funds from other sources.
- Sufficient financial resources to develop a sustainable farming operation. This amount may, in many instances, exceed the minimum investment specified to qualify under the Self-Employed Farmer category of the Alberta PNP.
- Applicants must make personal representation to Alberta Agriculture and Food to demonstrate their financial capability and specific interests in investing in a farming enterprise in Alberta.
- Successful PNP candidates nominated by the Government of Alberta will be required to meet all Federal Government statutory requirements regarding health, criminal and security checks before a permanent resident visa is issued.

TRANSLATIONS

- The *Self-Employed Farmer Application* (ABPNP 004) must be submitted in English.
- A notarized **photocopy** of a certified translation for all documents not written in English must accompany the application. Translations must be performed by an individual who is:
 - A member of the Association of Translators and Interpreters of Alberta (ATIA),
 - A member of an association which has been admitted to the Canadian Translators, Terminologists and Interpreters Council (CTTIC), or
 - A recognized translator/organization from the Self-Employed Farmer applicant's home country.

Self-Employed Farmer applicants are strongly encouraged to seek assistance from Alberta Agriculture and Food prior to completing the *Self-Employed Farmer Application*.

Before you start your application, print out all the forms you need. Use the following instructions to help you complete the *Self-Employed Farmer Application (ABPNP 004)* correctly. Gather documents as listed. Check each item listed in these instructions, where applicable, as you complete the attached *Self-Employed Farmer Application*.

You must first seek an assessment from Alberta Agriculture and Food. As part of this assessment, the Self-Employed Farmer applicant will be required to attend an interview, conducted by officials of the Government of Alberta, to assist in determining your eligibility under the Alberta PNP. Please contact Alberta Agriculture and Food for further information:

J. G. O'Donoghue Building
304, 7000 - 113 Street
Edmonton, Alberta
T6H 5T6 CANADA

Toll-free in Alberta: 310 FARM (310-3276) or 1-866-882-7677
Telephone: (Canada 001) (403) 742-7901
Email: FarmPNP@gov.ab.ca

Where applicable, check each item listed below to help assemble a complete application package:

APPLICATIONS

- A completed original *Self-Employed Farmer Application (ABPNP 004)*. The applicant must answer or acknowledge all questions on the application. If the applicant does not provide a clear response to each question or section, the application may be returned and processing will be delayed. If any sections do not apply, answer "N/A" ("Not Applicable").
- Original authorization(s) (signature) provided.

IDENTITY DOCUMENTS

- A notarized **photocopy** of the valid passport for the applicant and for each accompanying dependent.

QUALIFICATIONS

- A notarized **photocopy** of the following certified documents:
 - Diplomas and/or degrees, certification, licensure, and any other supporting documents relevant to performing a complete assessment on the applicant's eligibility under the Alberta PNP.
 - Work related reference letters.
 - Accountant prepared Personal Net Worth Statement in unencumbered Canadian funds.

CITIZENSHIP AND IMMIGRATION CANADA

Application for Permanent Residence in Canada

- A **PHOTOCOPY** of all of the following completed application forms from Citizenship and Immigration Canada is required by the Alberta PNP to issue a Provincial Nominee Program Certificate:

DO NOT LEAVE ANY CHRONOLOGICAL GAPS BETWEEN THE DATES LISTED ON 'PERSONAL HISTORY' OR 'ADDRESSES' AND ENSURE ALL FIELDS ARE COMPLETED.

WRITE, "N/A" ("Not Applicable") IF A QUESTION DOES NOT APPLY.

Documents	Principal Applicant	Spouse/Common-Law Partner	Dependent Child, 18 Years of Age or Older
Application Forms	<input type="checkbox"/> IMM 0008 Generic <input type="checkbox"/> IMM 0008 Schedule 1 <input type="checkbox"/> IMM 0008 Schedule 4 <input type="checkbox"/> IMM 5406 <input type="checkbox"/> IMM 5476 (If Applicable)	<input type="checkbox"/> IMM 0008 Schedule 1 <input type="checkbox"/> IMM 5406	<input type="checkbox"/> IMM 0008 Schedule 1 <input type="checkbox"/> IMM 5406 <input type="checkbox"/> IMM 5476 (If Applicable)

Should Alberta Agriculture and Food render a positive assessment and recommendation regarding your eligibility as a *Self-Employed Farmer* applicant, the complete application package will be forwarded to the Alberta PNP for a final decision on issuing a Certificate of Nomination. For further details on the collection of your personal information, please refer to page 1 of the attached *Self-Employed Farmer Application* (ABPNP 004).

Be sure to notify Alberta Agriculture and Food, or the Alberta PNP once an assessment is rendered, promptly of changes to any of the information provided. Processing times vary depending on the volume of applications received. Please do not contact the Alberta PNP to inquire about the status of your application as this may result in delays in our ability to process applications.

The personal information that you provide on this form is collected under the authority of Section 8 of the **Government Organization Act** (RSA 2000) and Section 33 (a) and (c) of the **Freedom of Information and Protection of Privacy Act** (RSA 2000). The information will be used to assist in evaluating your suitability as a Self-Employed Farmer applicant for the Alberta Provincial Nominee Program and for follow-up if you are admitted into Canada. If you have any questions about the collection of this information you can contact the Provincial Nominee Program (PNP), Alberta Employment, Immigration and Industry, Suite 940, Telus Plaza North Tower, 10025 Jasper Avenue, Edmonton, Alberta, Canada T5J 1S6. Telephone (toll-free in Alberta): 1-877-427-6419. Telephone: (780) 427-6419. Facsimile: (780) 427-6560. Email: pnp.info@gov.ab.ca.

A. Introduction

File Number (Office Use):

The Self-Employed Farmer applicant must attach the completed *Self-Employed Farmer Application Instructions* to the *Self-Employed Farmer Application* form.

Self-Employed Farmer applicants must first seek an assessment from Alberta Agriculture and Food. Contact Alberta Agriculture and Food for important information and assistance prior to completing the application. Once the application is complete, and all required supporting documents gathered, attach a cover letter and send the application package to Alberta Agriculture and Food as identified on the *Self-Employed Farmer Application Instructions*.

B. Personal Information of Self-Employed Farmer Applicant

1. Family Name:		2. Given Name(s):	
3. Date of Birth (Day/Month/Year):		4. Place of Birth (City or Town):	5. Country of Birth:
6. Country of Citizenship:	7. Country of Last Permanent Residence:	8. Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	
9. Residential Address (complete if mailing address is a post office box or different from place of residence):		10. Mailing Address:	
11. Applicant Home Telephone Number:	12. Applicant Home Facsimile:	13. Applicant Alternative Telephone Number:	14. Applicant E-mail Address:
15. Education History:			
a. Total years of education: _____			
b. Level of education successfully completed:			
<input type="checkbox"/> Doctorate/PhD	<input type="checkbox"/> Technical School/College Diploma/Certificate		
<input type="checkbox"/> Master's Degree	<input type="checkbox"/> Secondary School		
<input type="checkbox"/> Bachelor's Degree	<input type="checkbox"/> No Formal Education		

(continued)

B. Personal Information of Self-Employed Farmer Applicant (continued)

16. Language ability:

English:	Read	Speak	Write	French:	Read	Speak	Write
High	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	High	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Moderate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Basic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Basic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
None	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Native Language: _____ What other languages do you speak? _____

C. Citizenship and Immigration Canada (CIC) Application History

1. Have you, or any of your accompanying dependents, previously submitted an *Application for Permanent Residence in Canada* to Citizenship and Immigration Canada (CIC)? Yes No

2. If yes, please indicate how many previous applications have been submitted: _____

3. If yes, please provide a response to each of the following:

a. CIC (Visa Office) to which application was submitted: _____

b. CIC File Number: _____

c. Date Application Submitted: _____

d. Status of Application: _____

e. Name of Applicant(s): _____

f. Category of Application:

Skilled Worker Class Business Class Spouse or Common-Law Partner Class

Provincial Nominee Program Family Class Other (please specify): _____

g. Intended Province of Residence: _____

Have you ever had an *Application for Permanent Residence in Canada* refused? Yes No

If yes, please provide a brief description of the reasons for the refusal:

Provide a photocopy of any correspondence with CIC regarding the previous application(s).

D. Accompanying Family Members

1. List all dependents intending to accompany you to Canada (Do not include Canadian Citizens or Permanent Residents)*:

	Spouse/Common-Law Partner	Dependent 1	Dependent 2	Dependent 3	Dependent 4
Family Name					
Given Name(s)					
Date of Birth	(dd/mm/yyyy)	(dd/mm/yyyy)	(dd/mm/yyyy)	(dd/mm/yyyy)	(dd/mm/yyyy)
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female

*If required, photocopy this page and identify additional dependents accordingly.

(continued)

D. Accompanying Family Members (continued)

2. Spouse/Common-Law Partner's Current Occupation:

3. Spouse/Common-Law Partner's Education History:

a. Total years of spouse/common-law partner's education: _____

b. Level of education spouse/common-law partner has successfully completed:

<input type="checkbox"/> Doctorate/PhD	<input type="checkbox"/> Technical School/College Diploma/Certificate
<input type="checkbox"/> Master's Degree	<input type="checkbox"/> Secondary School
<input type="checkbox"/> Bachelor's Degree	<input type="checkbox"/> No Formal Education

E. Farming History

1. Type of current farm:

2. Has your existing farm business been sold? Yes No

3. Has your farm business been advertised for sale? Yes No

4. What is your planned/anticipated date of immigration (month/year)?

5. Please indicate the location and size of your existing farm:

6. Number of years your existing farm has been in operation:

7. Type of ownership of your existing farm:

8. Description of Primary Production/Secondary Production (i.e.: crops, livestock, values) of your existing farm:

9. Briefly explain your past responsibilities and experience in farm management:

(continued)

E. Farming History (continued)

10. Have you undertaken any leadership roles in farm organizations or associations? If so, please describe:

11. Briefly explain your past responsibilities and experience in non-farm activities, other training or careers prior to farming:

12. What was your farm's average net income for the past 5 years (in Canadian dollars)?

Year 1: _____

Year 2: _____

Year 3: _____

Year 4: _____

Year 5: _____

F. Exploration

1. What steps have you undertaken to research the Alberta/Canadian farming environment and opportunities? In your response, you may want to consider the following:
- Exploratory visits to Alberta, including the length and dates of your visit(s), discussions with government officials, realtors, producer organizations, industry representatives, Alberta farmers in the same production sector, financial institutions, etc. regarding the development of your investment proposal, and any observations or conclusions you came to as a result of your visit.

(continued)

F. Exploration (continued)

G. Alberta Farm Investment Proposal

1. Proposed type of ownership:
2. If sole proprietorship, please indicate the date you became or will become the registered owner of the operation:
3. If partnership, identify partner and their percentage of ownership. Also identify those partners who are not Canadian citizens or permanent residents (This is a requirement of the Alberta Foreign Land Ownership Act Regulation): <ul style="list-style-type: none">• Partner: _____• Percentage of ownership: _____• Non-Canadian/Permanent Resident Partner(s): _____

(continued)

G. Alberta Farm Investment Proposal (continued)

4. If Limited Company, identify directors and their percentage of shareholding. Also identify those shareholders who are not Canadian citizens or permanent residents (This is a requirement of the Foreign Land Ownership Act Regulation):

- Directors: _____
- Percentage of shareholding: _____
- Non-Canadian/Permanent Resident Partner(s): _____

5. Have you ever been involved in a business failure, receivership or bankruptcy?

- Yes No

If so, when? Date: _____

H. Proposed Alberta Farm Enterprise

1. Please describe the farm that you intend to operate (i.e.: number of acres, livestock, crop production, estimated annual net income after expenses). Also describe any proposed venture/business arrangements you have established with a production company or agri-food processor (i.e.: pig production, potato production, pig packer supply contract, etc.). Please use a separate page if required, and attach your business plan for Alberta.

2. Have you made an offer to purchase a farm or land in Alberta? If so, please provide details:

3. Do you plan to expand and diversify your operation in Alberta over the next 3-5 years? Please describe your plans and the investment that you plan to make (attach a separate page if required):

(continued)

I. Financial Information

Personal Net Worth Statement

A complete and current statement of your total personal net worth is required. All assets and liabilities must be identified. However, do not include personal items such as jewelry, furniture, etc., as the ownership of such items is difficult to verify.

All assets listed must be your own personal holdings and must be documented. The sources of any funds or assets in your possession for less than one year must be identified.

You may be asked to present financial documents to support the information provided in this statement.

Assets

1. Bank deposits (Foreign/Canadian)

CURRENT AND SAVINGS ACCOUNTS (Specify Currency)

Date Opened	Account Number	Current Balance
(dd/mm/yyyy)		
(dd/mm/yyyy)		
(dd/mm/yyyy)		
(dd/mm/yyyy)		
(dd/mm/yyyy)		
(dd/mm/yyyy)		
(dd/mm/yyyy)		
(dd/mm/yyyy)		
TOTAL CDN\$		\$

FIXED DEPOSITS (Specify Currency)

Date of Initial Deposit	Maturity Date	Current Balance
(dd/mm/yyyy)	(dd/mm/yyyy)	
(dd/mm/yyyy)	(dd/mm/yyyy)	
(dd/mm/yyyy)	(dd/mm/yyyy)	
(dd/mm/yyyy)	(dd/mm/yyyy)	
(dd/mm/yyyy)	(dd/mm/yyyy)	
(dd/mm/yyyy)	(dd/mm/yyyy)	
(dd/mm/yyyy)	(dd/mm/yyyy)	
(dd/mm/yyyy)	(dd/mm/yyyy)	
TOTAL CDN\$		\$

2. Property

Complete Address	Year Purchased	Mortgaged	Purchase Price	Estimated Current Market Value (Specify Currency)
		<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No		
TOTAL CDN\$				\$

(continued)

I. Financial Information (continued)

3. Publicly Traded Stocks and other Passive Investments (Attach a separate sheet if required)

Description	Quantity	Estimated Current Market Value (Specify Currency)
TOTAL CDN\$		\$

4. Business Assets

Name	Percentage Owned	Current Book Value (Net Assets)	Estimated Current Market Value (Specify Currency)
TOTAL CDN\$			\$

5. Other Assets (Attach separate sheet if required)

Description	Amount (Specify Currency)	
TOTAL CDN\$		\$

J. Liabilities

1. Mortgages

Name	Percentage Owned	Current Book Value (Net Assets)	Estimated Current Market Value (Specify Currency)
TOTAL CDN\$			\$

(continued)

J. Liabilities (continued)

2. Personal Debts	
Nature of Obligation	Amount (Specify Currency)
TOTAL CDN\$	\$

3. Other Liabilities (i.e.: Deferred taxes, etc.)	
Nature of Obligation	Amount (Specify Currency)
TOTAL CDN\$	\$

K. Total Personal Net Worth

1. Net Worth Statement	
Total Assets	CDN\$
Less	LESS
Total Liabilities	CDN\$
NET WORTH	CDN\$

L. Other Financial Information

1. Funds in my possession on my arrival in Canada	CDN\$
2. Funds to transfer to Canada at a later date	LESS
3. Funds already in Canada	CDN\$
4. Funds remaining abroad	CDN\$
Exchange rate used: CDN\$ 1=	TOTAL CDN\$

M. Contact Information

Canadian Bank:
Contact:
Telephone Number:
Foreign Bank:
Contact:
Telephone Number:

N. Self-Employed Farmer Applicant's Statements

By signing and submitting this form:

1. I confirm that the information I have provided in this application is truthful, complete and correct and has personally been provided by me, the Self-Employed Farmer applicant.
2. I understand that submission of an *Application for Permanent Residence in Canada* to Citizenship and Immigration Canada on the basis of the issuance of an Alberta Provincial Nominee Program (PNP) Certificate by the Government of Alberta, is subject to meeting all statutory requirements for admissibility in accordance with the Immigration and Refugee Protection Act and its Regulations, and does not guarantee that I will be granted permanent residence in Canada.
3. I understand that any false statements or concealment of a material fact constitutes misrepresentation and may result in the decline of my application or the withdrawal of my PNP Certificate.
4. I understand that non-compliance with respect to request(s) for information required by the Government of Alberta in order to effectively administer and maintain the integrity of the Alberta PNP may result in the decline of my application or the withdrawal of my PNP Certificate.
5. I understand that my application may be declined or my PNP Certificate withdrawn for reasons including but not limited to the preceding statements, and that as a result of this decline or withdrawal, I may be barred from consideration as a Self-Employed Farmer applicant under the Alberta PNP for an indeterminate period of time.
- 6. I understand that I will be required to attend an interview, conducted by officials of the Government of Alberta, to assist in determining my eligibility as a Self-Employed Farmer applicant under the Alberta PNP.**
7. I understand all of the foregoing statements, having asked for and obtained an explanation, or language interpretation if required, on every point that was not clear to me.

O. Self-Employed Farmer Applicant's Authorization to Collect and Disclose Personal Information

By signing and submitting this form:

1. I authorize the Government of Alberta to disclose, as necessary, personal information about me collected from my application under the Alberta PNP, to officials within the Government of Alberta, including but not limited to partner ministries, and to officials administering immigration programs within the Government of Canada.
2. I authorize the Government of Canada to disclose, as necessary, personal information about me collected under the Immigration and Refugee Protection Act and its Regulations to officials administering immigration programs within the Government of Alberta, and authorize the Government of Alberta to collect such information.
3. I authorize the Government of Alberta to contact any individuals or businesses that I have referenced in my application forms and material, as necessary, to verify information I have provided or seek additional related information from them.
4. I understand all of the foregoing statements, having asked for and obtained an explanation, or language interpretation if required, on every point that was not clear to me.

Applicant Name (Print):	Signature (Applicant):
Spouse/Common-Law Partner Name (Print):	Signature (Spouse/Common-Law Partner):
Dependent Child Name, 18 Years of Age or Older (Print):	Signature (Dependent Child, 18 Years of Age or Older):
Dependent Child Name, 18 Years of Age or Older (Print):	Signature (Dependent Child, 18 Years of Age or Older):
Date Signed (dd/mm/yyyy):	

(continued)

P. Use Of A Representative

If a person other than the Self-Employed Farmer applicant has prepared/submitted this form, complete the following:

This form has been prepared/submitted by:		Name of Firm:
<input type="checkbox"/> Lawyer	<input type="checkbox"/> Immigration Consultant	
<input type="checkbox"/> Other: _____	<input type="checkbox"/> CSIC Number: _____	
Representative's Family Name:	Representative's Given Name:	Address:
Telephone:	Fax:	Email:

Self-Employed Farmer applicant's declaration and/or declaration of Self-Employed Farmer applicant's family members:

- I authorize the preceding individual identified to serve as my representative and to conduct business on my behalf with officials of the Alberta Provincial Nominee Program (PNP).
- I authorize my representative to provide this completed application and attachments to the Alberta Government.
- I authorize my representative and the Alberta Government to discuss the contents of my application and attachments for the purposes described in this form or, if I am a family member, my personal information contained in the Self-Employed Farmer applicant's application.
- I understand all the foregoing statements, having asked for and obtained an explanation for every point that was not clear to me.

Signature (Applicant):

Date Signed (dd/mm/yyyy):

Representative's declaration:

- I declare that the information provided in Section P is truthful, complete and correct.
- I understand and accept that I am the person appointed by the Self-Employed Farmer applicant to conduct business on the Self-Employed Farmer applicant's behalf with officials of the Alberta PNP.
- I understand that to the best of my knowledge, the information provided on this form, and the supporting documents provided, is truthful, complete and correct and that I explained all points on this application that were unclear to the Self-Employed Farmer applicant.
- I understand that the Self-Employed Farmer applicant may be contacted directly by officials of the Alberta PNP.
- I understand that the Government of Alberta supports the definition of "authorized representative" in accordance with amendments made to the Immigration and Refugee Protection Regulations effective April 13, 2004.
- I understand that by signing this form, I confirm that I am an unpaid representative, or that I am a paid representative who is a member in good standing of a bar of a province, the Chambre des notaires du Québec or the Canadian Society of Immigration Consultants.
- I understand that if I do not meet the preceding statements, that I will not be contacted to conduct business on the Self-Employed Farmer applicant's behalf with officials of the Alberta PNP.

Signature (Representative):

Date Signed (dd/mm/yyyy):

NOTE: If the Self-Employed Farmer applicant has a spouse or common-law partner and/or dependent children who are over the age of 18, this page should be photocopied, and fully completed for each family member in order to authorize the Alberta PNP to conduct business with their representative throughout the application process.