

**Employer - Use of a Representative (AINP 008A)  
Employer-Driven Stream**

**NOTE:**

*Using a representative is not required to apply to the Alberta Immigrant Nominee Program (AINP). An application will not be processed sooner, or any differently, than any other application received.*

**If a representative was used by the employer in connection with applying to the AINP under the Employer-Driven Stream, complete the following:**

**A. Representative Details**

Type of Representative (*Check all that apply*):

- Lawyer       Immigration Consultant       Unpaid (*specify relationship or position*):  
CSIC Number:

Representative's Full Name:

Firm Name and Complete Address:

Telephone:

Fax:

E-mail:

**B. Declaration and Authorization of Employer's Authorized Signing Official**

1. I authorize the person identified above to serve as my representative and to conduct business on my behalf with officials of the Alberta Immigrant Nominee Program (AINP).
2. I am aware that applying to the AINP is free, and that a representative acts as an independent agent, and does not represent in any way the Government of Alberta or any of its departments, including Alberta Employment and Immigration or the AINP.
3. I am aware that, in Alberta, employers are responsible for any fees associated with the recruitment of workers; that individuals cannot be charged for recruitment services.
4. I am aware that the AINP will only conduct business with a representative who is unpaid or is a member in good standing of a provincial law society or bar, the Chambre des notaires du Québec, or the Canadian Society of Immigration Consultants (CSIC), and that if the representative is not a member in good standing with any of these organisations that the application may be returned or declined by the AINP.
5. I authorize my representative to provide this application and attachments to the AINP.
6. I authorize my representative and the AINP to discuss the contents of my application and attachments and correspond with each other for the purposes described in this form.
7. I understand that the AINP reserves the right to contact the Employer-Drivenly regarding this application, regardless of the use of a representative.
8. I understand all previous statements, and received an explanation on every point about which I may have been uncertain.

Signature of Employer's Authorized Signing Official:

Date:

**C. Declaration and Code of Conduct of Representative**

**NOTE:**

The employer, and employer’s authorized signing official, are hereinafter referred to as the client

1. I explained all points that were unclear to the client on this application.
2. I understand and accept that I am the person appointed by the client to conduct business with officials of the AINP.
3. I understand that this appointment is made in accordance with Section 84 of the Freedom of Information and Protection of Privacy (FOIP) Act.
4. I understand that the client may be contacted directly by officials of the AINP. I understand that the AINP accepts the definition of *authorized representative* in accordance with the amended *Immigration and Refugee Protection Regulations* effective April 13, 2004.
5. I have clearly indicated at all times and in all materials that I act as an independent agent, and that I do not represent in any way the Government of Alberta or any of its departments, including Alberta Employment and Immigration or the AINP.
6. I advised the client that applying to the AINP does not require them to use a representative, prior to their signing a contract with me or my firm.
7. I advised the client that they are free to communicate directly with the AINP on their own even while represented by me.
8. I will relay any correspondence received from the province about the client’s file directly to the client without modification or undue delay, and I will provide the client with complete and accurate information regarding the AINP and immigration matters.
9. I will act responsibly, with due diligence and in a timely manner for the client.
10. The information and documents I have provided for this application are, to the best of my knowledge, true, complete, and correct and I will not sign, submit or otherwise be associated with any information or documents regarding the client that are false or misleading.
11. I will not engage in any unlawful activity personally or on behalf of the client.
12. I advised the client of the requirement that applicants under the AINP have a bona fide intent to reside and work or do business in Alberta and to not knowingly submit or continue with the AINP application on behalf of a client who does not possess this intent.
13. I will be truthful in all forms of communication and media and will refrain from misleading statements, exaggerations or innuendo.
14. I have advised the client that there is no preferential treatment given to representatives by the Government of Alberta, and that the Government of Alberta has no special arrangement or relationship with representatives, that would guarantee acceptance or faster processing of an application made to the AINP by using a representative.
15. I will not act for a client until all charges, fees and services have been fully disclosed the client and are fair, reasonable and agreed upon without duress and in accordance with the Fair Trading Act of Alberta.
16. I understand that I must be an unpaid representative or a paid representative who is a member in good standing of a provincial law society or bar, the *Chambre des notaires du Québec*, or the *Canadian Society of Immigration Consultants (CSIC)*, and that if I am not a member in good standing with any of these organisations that the application may be returned or declined by the AINP.

Representative’s Signature:

Date: